FILE: JFH Basic

EXPLANATION: STUDENT COMPLAINTS AND GRIEVANCES

MSBA recommends districts RESCIND this policy. MSBA has revised policy KL (also in this update) to include student complaints and grievances.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

X	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals	X	Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

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STUDENT COMPLAINTS AND GRIEVANCES

Alleged acts of unfairness or any decision made by school personnel, except as otherwise provided for under student suspension and expulsion, which students and/or parents/guardians believe to be unjust or in violation of pertinent policies of the Board or individual school rules, may be appealed to the school principal or a designated representative.

The following guidelines are established for the presentation of student complaints and grievances:

- Any grievance to be considered shall be presented to the building principal and shall be in writing.
- The principal shall respond in writing to the grievance within ten (10) school days following receipt of the written grievance. If the student, after having reported the grievance and receiving the principal's response, feels further action is needed, he/she may request a hearing with the principal.
- If a decision is reached that further action is needed, a hearing with the superintendent may be requested.
- Any student who, after having reported the grievance to the superintendent, feels further action is needed may request a hearing by the Board of Education. Unless required by law, a hearing will be at the discretion of the Board. The decision of the Board shall be final.

All persons are assured that they may utilize this procedure without reprisal.

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

Adopted: 08/08/1994

Revised: 09/13/1999

Cross Refs: IGBC, Parent/Family Involvement in Instructional and Other Programs

IGBCA, Programs for Homeless Students

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IGDBA, Distribution of Noncurricular Student Publications
KL, Public Complaints

Camdenton R-III School District, Camdenton, Missouri

